

Equalities Impact Assessment (EIA) Screening Form

| Department | Communities | Completed by (lead) | Date of initial assessment | Revision date(s) |
|--------------|-------------|---------------------|----------------------------|------------------|
| Street Scene | Communities | Sian Hooper | 23.10.19 | |

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| Name of policy being screened: | Environmental Enforcement Policy |
| Who is responsible for delivery of the policy? | Street Scene |
| Is this an existing or new function/ policy, practice, procedure or decision? | Change in Legislation and Good Practice guidance |
| Brief description and aim of policy: | To review the approach and structure of Environmental offences and introduce early payment discounts |
| Does this policy relate to any other policies (please state) | no |
| Who is affected by this policy (e.g. Staff, residents, disabled people, women only?) | Public at large and groups with protected characteristics under the Equalities Act |
| What evidence has been used to inform the assessment and policy? (please list only) | Report seeking authorisation to undertake public consultation and consultation findings. |
| If this is a review or amendment of an existing policy, has an EIA been carried out? Please include date of completion: | Amendment to current enforcement practices due to change in Law and Welsh Government guidance |
| If an EIA exists, what new data has been collected on equality groups since its completion? | None exists |

| | Yes | No | Unknown |
|---|-----|----------|---------|
| Is this policy an important or large scale function | | ✓ | |
| Is it likely the policy will impact upon a large number of staff, residents and/or contractors? | | ✓ | |

| Is it possible that any aspect of the policy will impact on people from different groups in different ways? | | | | | |
|---|----------|---------|---------|------|-----------------------|
| Characteristic | High (H) | Med (M) | Low (L) | None | Explanation of impact |
| Age | | | | x | |
| Disability | | | | x | |

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|--|--|--|--|---|-----|----|---------|
| Gender Reassignment | | | | x | | | |
| Race | | | | x | | | |
| Religion/ Belief | | | | x | | | |
| Pregnancy and maternity | | | | x | | | |
| Sexual Orientation | | | | x | | | |
| Sex | | | | x | | | |
| Civil Partnerships and Marriage | | | | x | | | |
| Welsh Language | | | | x | | | |
| What is the risk that any aspect of the policy could in fact lead to discrimination or adverse effects against any group of people? (see guidance notes for list of protected characteristics) | | | | | | | |
| None anticipated | | | | | | | |
| What action has been taken to mitigate this risk? | | | | | | | |
| A full public consultation was undertaken to establish the effects on such groups and mitigation measures will be introduced to control this risk. | | | | | | | |
| Could any aspect of the policy help BCBC to meet the main public sector duties? Bear in mind that the duty covers nine protected characteristics. | | | | | | | |
| Duty | | | | | Yes | No | Unknown |
| Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by the Act | | | | | | x | |
| Advance equality of opportunity between persons who a relevant protected characteristic and persons who do not share it | | | | | | x | |
| Foster good relations between persons who share a relevant protected characteristic and persons who do not share it | | | | | | x | |
| Please set out fully your reasoning for the answers given above including an awareness of how your decisions are justified. | | | | | | | |
| The revised Enforcement Policy would be neutral in this regard | | | | | | | |
| Could any aspect of this "policy" assist Bridgend County Borough Council with its compliance with the Welsh Language Standards and the Welsh Language (Wales) Measure 2011 | | | | | | | |
| | | | | | Yes | No | Unknown |
| The policy would impact on people's opportunity to a) use the Welsh language in a positive or negative way and b) treat both languages equally | | | | | | x | |
| The policy could be changed to have a positive effect or increase the positive effect on a) people's opportunity to use the Welsh language and b) treating both languages equally | | | | | | x | |
| The policy could be changed to minimise or remove any adverse effects on a) people's opportunity to use the Welsh | | | | | | x | |

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| language and b) treating both languages equally | | | |
| Is this policy likely to impact on community cohesion? | | | |
| No | | | |

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| | Yes | No | Unknown |
| Procurement: Are there any procurement implications to the activity, proposal or service. (Please take the findings of this assessment to your procurement plan). | | x | |
| Human Resource: Are there any HR resource implications to the activity, proposal or service | | x | |
| What level of EIA priority would you give to this policy? | | | |
| High full EIA within 6 months, or before approval of policy | Medium Full EIA within one year of screening | Low Full EIA within three years of screening | Screen out No further EIA required at this time |
| | | | x |

Please consider if timescale for EIA will be affected by any other influence e.g. Committee deadline, external deadline, part of a wider review process?

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| Please explain fully the reasons for this judgement, where “screened out” here you must include information how your decisions are justifiable and evidence based. | |
| The Enforcement Policy is an amendment to the original Enforcement Policy in respect of the Fixed Penalty Notices. There has been some change to the processes under the original Enforcement Policy but this does not have an adverse impact on any particular group. The Policy was put out to consultation and no issues were identified as part of that exercise. | |
| Who will carry out the full EIA? | |
| Full EIA to be completed by (Date): | |
| Date EIA screening completed: | |
| Approved by (Head of Service): | |

When complete, this form must be retained by the service area. The EIA screening should be recorded as complete on share point (your business manager has access to share point). The EIA screening should be referenced and summarised in the relevant cabinet report for this policy. Where a full EIA is needed this should be included as an appendix with the cabinet report and therefore available publically on the website.